

Here's how to register for the President's Volunteer Service Award:

Create an account (Record of Service) at the Presidential Service Award web site: Click on this link to create a username and password. They recommend using an email address.

<https://www.presidentialserviceawards.gov/tgact/ros/dspROSlogin.cfm>

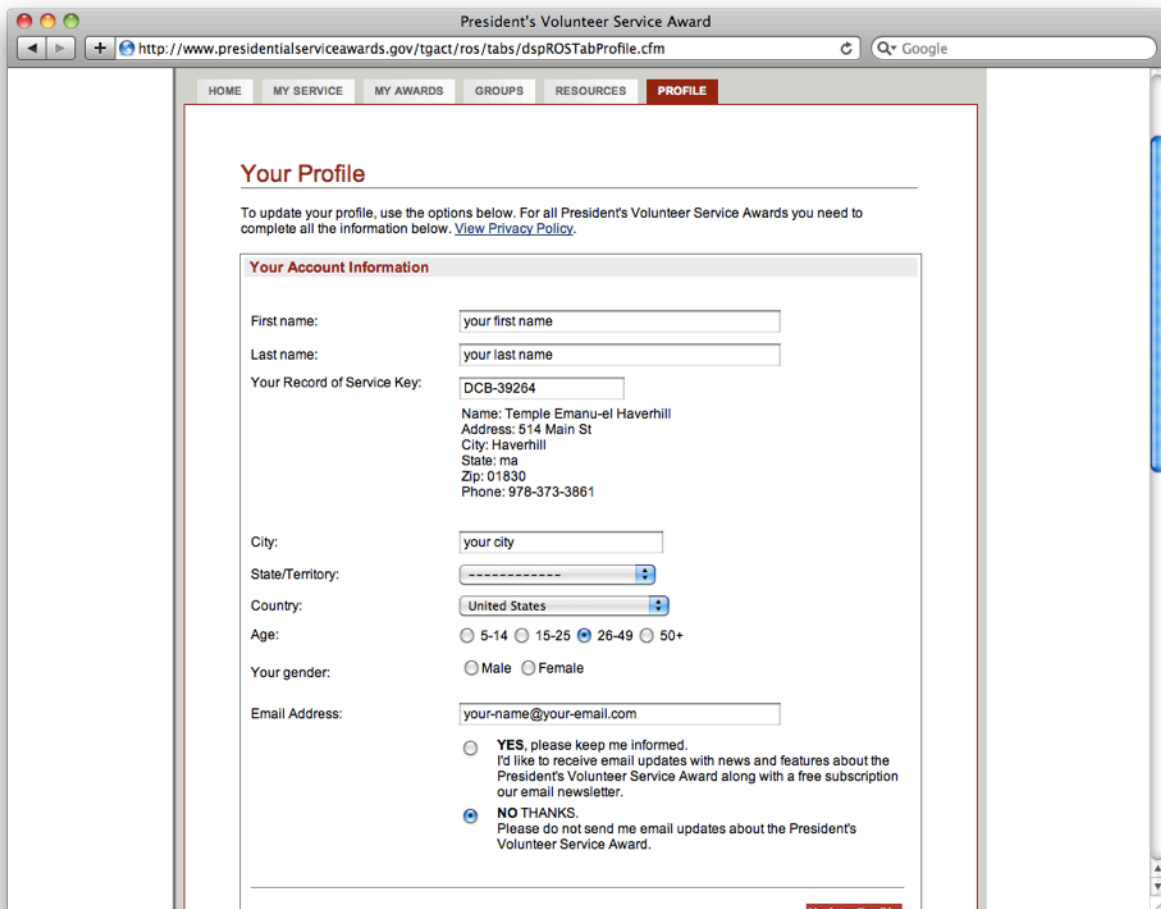
The screenshot shows a web browser window with the URL <https://www.presidentialserviceawards.gov/tgact/ros/dspROSlogin.cfm>. The page features the Presidential Service Award logo and a navigation menu on the left with links to Home, About the Award, Honor Your Volunteers, Become a Partner, Find Volunteer Opportunities, Track Your Hours, and News. Below the menu are buttons for 'Become a Certifying Organization', 'Track your volunteer hours', 'Find volunteer opportunities', and 'FAQ'. The main content area is titled 'What is a Record of Service?' and explains that it is a private journal of volunteer time. It includes a 'LOGIN' link and a 'What is a Record of Service?' section. Below this, there are instructions for users under 14 years of age and for those 14 or older. The registration process is divided into four steps: Step 1: Enter a username (with a checkbox for 'Are you 14 years of age or older?'), Step 2: Create a password and re-enter it, Step 3: Enter first and last names (optional), and Step 4: Click the 'Create My Record of Service' button. A note at the bottom states: '* Your e-mail address is only used because it is the best way for you to sign in with a unique identity that's easy to remember. No e-mail will be sent to you unless you ask for it.'

Once you've entered your information, click "Create My Record of Service" to login for the first time.

From your personal home page click on the Profile tab to update your personal information and enter the Temple's organization code so you'll receive credit for your hours served.

Where it asks for "Your Record of Service Key" enter DCB-39264
For City, State/Territory, etc you may enter your own mailing information.
To reach your Profile you may also click on this link

<http://www.presidentialserviceawards.gov/tgact/ros/tabs/dspROSTabProfile.cfm>



Recording your Volunteer Service

To record your service, select the "My Service" tab once you're logged in OR click on the link below

<http://www.presidentialserviceawards.gov/tgact/ros/tabs/dspROSTabVolunteerRecord.cfm>

Next click on "Create New Service Record" and fill in the form. Be sure to click "Add this Activity" at the bottom when you're done. Your service will be recorded.

You may record your volunteer service work back as far as September 1, 2009. We've aligned the service year (approximately) with the Hebrew calendar and the school year so it will run from Sep 2009 to August 2010.

If you have questions or concerns, please feel free to email them to volunteer@templemanu-el.org